

ALABAMA DEPARTMENT OF REHABILITATION SERVICES  
BOARD MEETING MINUTES  
MARCH 9, 2012

**Call to Order:**

Mr. Roger McCullough, board chair, called the meeting to order at 10:06 a.m. in the large conference room at the state office of the Alabama Department of Rehabilitation Services.

**Prayer:**

Dr. Cary Boswell opened the meeting with prayer.

**Verification of Quorum:**

Board members present were Mr. Roger McCullough, Mr. Mitch Strickland, Mr. Jimmie Varnado, Mrs. Patricia Floyd, Mr. Eddie C. Williams and Mrs. Andrea Collett. Dr. Stephen G. Kayes was absent. A quorum was declared.

**Verification of the Open Meeting Act Notice:**

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for March 9, 2012, had been posted on the secretary of state website Jan. 19, 2012.

**Swearing in New Board Member Mrs. Andrea Collett:**

Dr. Boswell introduced Mrs. Collett to the board. Mrs. Collett represents Congressional District 4 and will also represent people with disabilities.

Mr. Simpson performed the swearing in of Mrs. Collett as a board member of the Alabama Department of Rehabilitation Services. This oath was signed and notarized.

**Approval of Minutes from December 2, 2011:**

Minutes of the Dec. 2, 2011, ADRS board meeting were mailed prior to the meeting. Mr. McCullough asked for a motion to approve the minutes from the Dec. 2, 2011, board meeting. A motion was made by Mr. Varnado and seconded by Mr. Strickland. The minutes were approved unanimously.

**Approval of Agenda:**

Mr. McCullough asked for a motion to approve the agenda. The motion to approve the agenda was made by Mr. Varnado and seconded by Mr. Williams. The agenda was approved unanimously.

## **New Business:**

### **Recruitment Efforts – Mrs. Gwenea McDaniel:**

Mrs. McDaniel reviewed the department's recruitment efforts for the board.

Mr. McCullough stated that on behalf of the board he would like to thank Mrs. Winona Nelson for her dedication, leadership, and hard work for the Alabama Department of Rehabilitation Services with 35 years of service. He stated that the board wished Mrs. Nelson congratulations on her retirement.

Mr. McCullough also stated that on the behalf of the board he would like to thank Mr. Carl Nowell for all of his dedication, leadership and hard work for the Alabama Department of Rehabilitation Services with 49 years of services. He stated that the board wished Mr. Nowell congratulations on his retirement.

### **Updates to Division Reports:**

Mr. McCullough asked each division director to give a brief overview of his or her division for Mrs. Collett.

Division directors thanked Mrs. Nelson for the help and leadership that she provided each day.

Mrs. Winona Nelson introduced Ms. Suzette Taylor, who will be replacing her as chief financial officer.

### **Commissioner's Comments:**

Dr. Boswell thanked Mrs. Nelson for the leadership she provided him as well as the department on a daily basis.

Dr. Boswell stated that he was working on meeting with all members of Alabama's congressional delegation.

Dr. Boswell also stated that he was working with key legislators for funding increases for the department.


### **Announcements:**

ADRS board meetings for 2012:

June 8, 2012 - 10:00 AM - State Office Large Conference Room  
September 7, 2012 - 10:00 AM - State Office Large Conference Room  
December 7, 2012 - 10:00 AM - State Office Large Conference Room

Mr. McCullough adjourned the meeting at 12:05 p.m.

Minutes were taken by LeAnne Bull

Respectfully submitted:   
Cary F. Boswell

  
Approved: Roger McCullough, Chair